



SHOWER PLANNING

CHECKLIST

2-4 Months Before

- Compile guest list with the bride
- Pick a date (2 weeks - 2 months before the wedding)
- Pick a venue
- Establish budget
- Browse bridal shower theme ideas
- Pick a theme and color palette
- Compile addresses for the guest list
- Purchase invitations & save the dates
- Send save the dates
- Make a detailed to-do list and assign tasks
- Address invitations

3 - 6 Weeks Before

- Mail invites
- Decide on decorations (centerpieces, etc.)
- Plan food
- Plan activity/games
- Purchase decorations
- Start making DIY decorations
- Order cake
- Purchase favors

2 Weeks Before

- Buy a gift
- Place flower order
- Confirm with co-hosts on what they've offered to bring
- Make a shopping list for food and drinks
- Purchase alcohol (if serving cocktails)
- Assemble favors (if having)

1 Week before

- Create a layout of the space and decorations
- Confirm orders and delivery times
- Confirm RSVPs
- Confirm reservations (if you're hosting in a venue outside your home)
- Pick up any serveware or pieces you plan to borrow
- Prepare shower activities or games
- Put together playlist or choose one from Spotify

The Week-Of

- Shop for food
- Prepare any food that you can in advance
- Clean home (if hosting at home)

2 Days Before

- Pick up flowers (you can keep them fresh in the refrigerator if you have room)
- Touch base with bridesmaids, and co-hosts confirm who's doing and bringing what
- Run last-minute errands

1 Day Before

- Make a gift opening area
- Set up and decorate
- Charge camera
- Prepare any menu items that can be made in advance (or just do prep work)

The Day-Of

- Chill alcohol (if serving)
- Set up bar (slice lemons, set out glassware, swizzle sticks, etc.)
- Finish preparing food
- Tidy up kitchen
- Tidy up guest bathroom
- Set up gift unwrapping area and seats
- Set out serving pieces
- Set out favors
- Finish any last minute decorating
- Set out flowers
- Set out trash cans
- Set out food
- Get dressed
- Start playlist
- Light candles (if using)
- Greet guests



SHOWER PLANNING

LOCATION	DATE	TIME
ACTIVITIES	COLORS	THEME
MENU	DESSERTS	
DECOR <i>gift table, dessert table, drink station, photobooth, florals</i>		
OTHER		

